

## **Archival Policy**

## I. Background

The policy is framed in accordance with regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations") which requires every Listed Company to formulate and make available an Archival policy (the "Policy") on the website. In this context, the following policy has been framed by the Board of Directors ("Board") of Glenmark Life Sciences Limited (the "Company") at its meeting held on 23rd February, 2021.

## II. Archival Policy

In line with the policy of the Company on Determination of Materiality of Events and as per the Regulations, the Company shall disclose all such events or informations which are required to be disclosed to the stock exchanges in terms of Regulation 30 of the Regulations read with Part A of Schedule III and such disclosures shall be hosted on the website of the Company for a period of 5 years from the date of initial posting and thereafter the same shall be archived so as to be available for retrieval for a further period of one year by storing the same on a suitable media..

## III. Amendment

The Board or any committee of the Board or any person, as may be authorised shall have the power to amend any of the provisions of the Policy, substitute any of the provisions with a new provision or replace the Policy entirely with a new Policy.

This Policy was approved by the Board of Directors at its Meeting held on February 23, 2021