

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

Annual Return (other than OPCs and Small Companies)

Form language English Hindi

Refer the instruction kit for filing the form.

DRAFT

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

U74900PN2011PLC139963

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AAACZ5212E

(ii) (a) Name of the company

GLENMARK LIFE SCIENCES LIM

(b) Registered office address

Plot No 170-172
Chandramouli Industrial Estate, Mohol Bazarpeth
Solapur
Solapur
Maharashtra
413212

(c) *e-mail ID of the company

complianceofficer@glenmarkli

(d) *Telephone number with STD code

912240189999

(e) Website

www.glenmarklifesciences.co

(iii) Date of Incorporation

23/06/2011

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes No

(vi) *Whether shares listed on recognized Stock Exchange(s)

Yes No

(b) CIN of the Registrar and Transfer Agent

U72400TG2017PTC117649

Pre-fill

Name of the Registrar and Transfer Agent

KFIN TECHNOLOGIES PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

Selenium, Tower B, Plot No- 31 & 32,
Financial District, Nanakramguda, Serilingampally

(vii) *Financial year From date (DD/MM/YYYY) To date (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held Yes No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted Yes No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	C	Manufacturing	C6	Chemical and chemical products, pharmaceuticals, medicinal chemical and	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	GLENMARK PHARMACEUTICALS	L24299MH1977PLC019982	Holding	100

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	200,000,000	9,800,450	9,800,450	9,800,450
Total amount of equity shares (in Rupees)	400,000,000	19,600,900	19,600,900	19,600,900

Number of classes

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of equity shares	200,000,000	9,800,450	9,800,450	9,800,450
Nominal value per share (in rupees)	2	2	2	2
Total amount of equity shares (in rupees)	400,000,000	19,600,900	19,600,900	19,600,900

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	600,000	0	0	0
Total amount of preference shares (in rupees)	60,000,000	0	0	0

Number of classes

1

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares	600,000	0	0	0
Nominal value per share (in rupees)	100	100	100	100
Total amount of preference shares (in rupees)	60,000,000	0	0	0

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
	Physical	DEMAT	Total			
Equity shares						
At the beginning of the year	9,800,450	0	9800450	19,600,900	19,600,900	
Increase during the year	0	0	0	0	0	0
i. Public Issues	0	0	0	0	0	
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0

v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify						
dematerialisation of physical shares						
Decrease during the year	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
dematerialisation of physical shares						
At the end of the year	9,800,450	0	9800450	19,600,900	19,600,900	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

INE03Q201024

(ii) Details of stock split/consolidation during the year (for each class of shares)

1

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares	1,960,090		
	Face value per share	10		
After split / Consolidation	Number of shares	9,800,450		
	Face value per share	2		

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

Nil

[Details being provided in a CD/Digital Media]

Yes

No

Not Applicable

Separate sheet attached for details of transfers

Yes

No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		<input type="text"/>	
Date of registration of transfer (Date Month Year)		<input type="text"/>	
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor		<input type="text"/>	
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text"/>	

Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	<input type="text"/>
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Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
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Ledger Folio of Transferor	<input type="text"/>
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Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Ledger Folio of Transferee	<input type="text"/>
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Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) *Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Total			0

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

18,851,652,919

(ii) Net worth of the Company

7,527,468,865

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	

6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	9,800,450	100	0	
10.	Others	0	0	0	
	Total	9,800,450	100	0	0

Total number of shareholders (promoters)

7

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	

	Total	0	0	0	0
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Total number of shareholders (other than promoters)

0

**Total number of shareholders (Promoters+Public/
Other than promoters)**

7

**VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	7	7
Members (other than promoters)	0	0
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	1	3	0	2	0	0
B. Non-Promoter	0	0	2	4	0	0
(i) Non-Independent	0	0	2	0	0	0
(ii) Independent	0	0	0	4	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	1	3	2	6	0	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

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(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
GLENN MARIO SALDA	00050607	Director	0	
V S MANI	01082878	Director	0	
YASIR YUSUFALI RAW	01965174	Managing Director	0	
SUMANTRA MITRA	08748014	Whole-time director	0	
SRIDHAR GORTHI	00035824	Director	0	
MANJU AGARWAL	06921105	Director	0	
GITA NAYYAR	07128438	Director	0	
TARUVAI LAXMINARA	03135959	Director	0	
YASIR YUSUFALI RAW	AGJPR4693R	CEO	0	
BHAVESH PUJARA	AJDPP4283G	CFO	0	
RUDALF CORRIEA	APUPC3095G	Company Secretar	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

9



Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
CHERYLANN MARIA P	01965174	Director	22/02/2021	Cessation
SUMANTRA MITRA	08748014	Whole-time director	26/06/2020	Appointment
SRIDHAR GORTHI	00035824	Director	30/10/2020	Appointment
MANJU AGARWAL	06921105	Director	30/10/2020	Appointment
GITA NAYYAR	07128438	Director	17/02/2021	Appointment
TARUVAI LAXMINARA	03135959	Director	08/01/2021	Appointment
RUCHITA GOVINDLAL	AGQPG3300F	CFO	01/12/2020	Cessation
BHAVESH PUJARA	AJDPP4283G	CFO	01/12/2020	Appointment
RUDALF CORRIEA	APUPC3095G	Company Secretar	23/02/2021	Appointment

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

3

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	28/09/2020	7	5	99.99
Extraordinary General Meet 	08/03/2021	7	6	99.99
Extraordinary General Meet 	26/03/2021	7	6	99.99

B. BOARD MEETINGS

*Number of meetings held


8

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	26/06/2020	4	2	50
2	14/08/2020	5	4	80
3	22/09/2020	5	5	100
4	26/09/2020	5	4	80
5	15/10/2020	5	4	80
6	28/10/2020	5	4	80
7	23/02/2021	8	7	87.5
8	10/03/2021	8	7	87.5

C. COMMITTEE MEETINGS

Number of meetings held

1

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	CORATE SOC 	26/06/2020	3	3	100

D. *ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
1	GLENN MARI	8	8	100	0	0	0	
2	V S MANI	8	8	100	1	1	100	
3	YASIR YUSUF	8	3	37.5	1	1	100	
4	SUMANTRA MITRA	7	5	71.43	0	0	0	
5	SRIDHAR GOVIND	2	2	100	0	0	0	
6	MANJU AGARWAL	2	2	100	0	0	0	
7	GITA NAYYAR	2	2	100	0	0	0	
8	TARUVAI LAXMI	2	2	100	0	0	0	

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	YASIR YUSUFALI F	MANAGING DIR	44,375,197	0	0	6,334,803	50,710,000
2	SUMANTRA MITRA	EXECUTIVE DIR	7,336,879	0	0	687,931	8,024,810
	Total		51,712,076	0	0	7,022,734	58,734,810

Number of CEO, CFO and Company secretary whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	BHAVESH PUJARA	CHIEF FINANCIAL OFFICER	4,239,440	0	0	397,144	4,636,584
2	RUDALF CORRIEIA	COMPANY SECRETARY	121,716	0	0	8,646	130,362
3	RUCHITA GOVIND	CHIEF FINANCIAL OFFICER	8,335,229	0	0	681,489	9,016,718
	Total		12,696,385	0	0	1,087,279	13,783,664

Number of other directors whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MANJU AGARWAL	INDEPENDENT	0	0	0	200,000	200,000
2	GITA NAYYAR	INDEPENDENT	0	0	0	200,000	200,000
3	TARUVAI LAXMINA	INDEPENDENT	0	0	0	200,000	200,000
	Total		0	0	0	600,000	600,000

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year Yes No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

Yes No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Bhadresh Shah

Whether associate or fellow

Associate Fellow

Certificate of practice number

15957

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ... dated

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- 1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- 2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

DIN of the director

To be digitally signed by

- Company Secretary
- Company secretary in practice

Membership number

Certificate of practice number

Attachments

- 1. List of share holders, debenture holders
- 2. Approval letter for extension of AGM;
- 3. Copy of MGT-8;
- 4. Optional Attachment(s), if any

Attach
Attach
Attach
Attach

List of attachments

Register of Transfer 31032021.pdf GLS_MGT 8_2020-21.pdf Register of Transfer 31032021.pdf

Remove attachment

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

DETAILS OF SHARE TRANSFER

SL. No.	Date of Board/committee Meeting Which approved the Transfer	Transferor		Share Transferred			No. of Old Certificate	Amount (Rs.)	Transferee		New Certificate No.	Class
		NAME & ADDRESS	Folio No.	No. of Shares	Distinctive No.				NAME & ADDRESS	Folio No.		
					Form	To						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1	23/02/2021	Glenmark Pharmaceuticals Limited jointly with Mr. Glenn Saldanha B/2, Mahalaxmi Chambers, 22 Bhulabhai Desai Road, Mumbai 400 026	5	1	460085	460085	5	10	Mr. Glenn Saldanha Flat No. 91, 9th Floor, Ritu Apartment, 208, B.J. Road, Bandra-(W)	11	5	Equity
2	23/02/2021	Glenmark Pharmaceuticals Limited jointly with Mrs. Cherylann Pinto B/2, Mahalaxmi Chambers, 22 Bhulabhai Desai Road, Mumbai 400 026	6	1	460086	460086	6	10	Mrs. Cherylann Pinto Flat No. 7-A, Windemere Co-op Hsg. Soc, 236a, Byramji Jeejibhoy Road, Bandra (W)	12	6	Equity
3	23/02/2021	Glenmark Pharmaceuticals Limited jointly with Mr. V S Mani B/2, Mahalaxmi Chambers, 22 Bhulabhai Desai Road, Mumbai 400 026	7	1	460087	460087	7	10	Mr. V S Mani A-302, Safal Twins, Off Sion Trombay Road, Deonar	13	7	Equity
4	23/02/2021	Glenmark Pharmaceuticals Limited	8	1	460088	460088	8	10	Mr. Rajesh Desai 102,	14	8	Equity

		jointly with Mr. Rajesh Desai B/2, Mahalaxmi Chambers, 22 Bhulabhai Desai Road, Mumbai 400 026								Shrinath Bhavan, Nicholas Wadi, Y. Tawada Road, Dahisar (W)			
5	23/02/2021	Glenmark Pharmaceutic als Limited jointly with Mr. Kanish Malik B/2, Mahalaxmi Chambers, 22 Bhulabhai Desai Road, Mumbai 400 026	9	1	460089	460089	9	10	Mr. Kapil Kriplani	15	9	Equity	
6	23/02/2021	Glenmark Pharmaceutic als Limited jointly with Mr. Sujesh Vasudevan B/2, Mahalaxmi Chambers, 22 Bhulabhai Desai Road, Mumbai 400 026	10	1	460090	460090	10	10	Mr. Praveen Kurkal	16	10	Equity	

Shareholding pattern of Glenmark Life Sciences Limited as on March 31, 2021

Sr. No.	Name of Shareholder	No. of equity shares held of face value Rs. 2 each	% of shares held
1	Glenmark Pharmaceuticals Limited	9,800,420	99.99
2	Glenn Saldanha	5	0.01
3	Cherylann Pinto	5	
4	V S Mani	5	
5	Rajesh Desai	5	
6	Kapil Kriplani	5	
7	Praveen Kurkal	5	
	Total	9,800,450	100

Form No. MGT-8

[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of
Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I have examined the registers, records and books and papers of **Glenmark Life Sciences Limited** (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on **31st March, 2021**. In my opinion and to the best of my information and according to the examinations carried out by me and representation made and explanations furnished to me by the company, its officers and agents, I certify that:

- A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. during the aforesaid financial year the Company has complied with provisions of the Act & Rules made thereunder, as applicable to it, in respect of:
1. its status under the Act. During the year under review, the status of company is same i.e. Public Limited Company;
 2. maintenance of registers/records & making entries therein within the time prescribed therefor;
 3. filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government or other statutory authorities, wherever applicable, within the prescribed time, where there were delays in filing of e-forms, the said forms were filed with additional fees;
 4. Calling, convening, holding meetings of Board of Directors and the meetings of the members of the company on due dates as stated in the annual return in respect of which, proper notices including shorter notices were given and the proceedings have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed.

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5. Closure of Register of Members / Security holders, as the case may be: Not applicable;
 6. advances / loans to its directors and/or persons or firms or companies referred in section 185 of the Act: Not applicable;
 7. contracts / arrangements with related parties as specified in section 188 of the Act.
 8. Issue or allotment or transfer or transmission or buy back of securities/ redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances;
 9. keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act: Not applicable;
 10. declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and protection Fund in accordance with section 125 of the Act: Not applicable;
 11. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
 12. constitution/ appointment/ re-appointments/ retirement/ resignations/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them;

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13. appointment/reappointment/filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
 14. approvals required to be taken from the Central Government, Regional Director, Registrar or such other authorities, wherever applicable, under the various provisions of the Act;
 15. acceptance/ renewal/ repayment of deposits: Not applicable;
 16. Borrowings from its directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable;
 17. loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act: Not applicable;
 18. Alteration of the provisions of the Memorandum and/ or Articles of Association of the Company;

Place: Mumbai

Date:

Signature:

Name of Company Secretary in practice: Bhadresh Shah

C.O.P. No: 15957

UDIN: